

## FICTION / NON-FICTION / POETRY BOOK APPLICATION

### REQUIREMENTS

All books must meet Burlington Public Library's Collection Development Policy. Acceptable book bindings are hardcover, library binding, and trade paperback. We do not accept items bound with punch-and-bind treatments, such as coil, spiral, or comb binding; stapled pages; 3-ring binding. We do not accept eBooks at this time. Due to the volume of submissions, we are unable to contact or meet with authors individually, nor are we able to confirm whether or not we have decided to add the work. If accepted, the item will be purchased and added to our catalogue

Authors wishing to have their books in this collection must agree to the following:

- The book is the author's original work and property.
- The author is either a current resident of Burlington or the Halton Region, lived in Burlington for 5+ years, or grew up in Burlington.
- The author's submitted work does not contravene Canadian legislation and copyright.
- Burlington Public Library may use the work, or image of the work, to promote the Local Authors Collection.
- The book's binding must be able to withstand at least 20 readings/circulations.
- Books may be removed from the collection at the Library's discretion, according to the Collection Maintenance Guidelines. Books will not be returned to authors.

### AUTHOR CONTACT INFORMATION

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Library Branch: \_\_\_\_\_

### DESCRIPTION OF WORK

Title: \_\_\_\_\_

Audience:                  Adult                  Teen                  Children

The Library will: