

Borrowing Policy

Purpose and Scope

Under the authority provided in the Ontario Public Libraries Act, 1990, this policy defines who may register for borrowing privileges at Burlington Public Library.

Statement of Policy

A library card is not required to come into any Burlington Public Library branches to use facilities, wi-fi, and browse materials. In order to check out materials, use computers and access the Makerspace customers need to apply for a Burlington Public Library membership card. There are different membership types available.

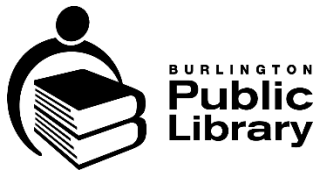
Residents of Burlington are eligible to register for a Burlington Public Library card with full borrowing privileges at no charge, upon presentation of valid identification and agreement to Burlington Public Library's rules and regulations.

Individuals employed by businesses, attending school, or paying property taxes in Burlington are also eligible to register for a Burlington Public Library card with full borrowing privileges, at no charge upon presentation of valid identification, proof of their employment or school enrolment, and agreement to Burlington Public Library's rules and regulations.

Reciprocal Membership With Other Public Libraries

Members of Oakville, Milton, Halton Hills and Hamilton public libraries who present a valid library card from their home library and accept Burlington Public Library's rules and regulations may register, at no charge, as Halton reciprocal members with full borrowing privileges excluding digital resources. Burlington Public Library cardholders will be extended similar privileges at the reciprocal libraries.

Burlington Public Library may develop relationships with vendors and partner libraries to provide increased access to digital collections for participating library community members.



Non-Resident Borrowers

Burlington Public Library will also accept registrations from those who do not live, work, or attend school in Halton Region upon payment of an annual fee equivalent to the per capita grant from the City of Burlington. This fee will entitle non-resident borrowers to full privileges.

Borrowing Privileges

While Burlington Public Library does not charge fines for any overdue items, Library card holders accept financial responsibility for unreturned, loss, theft or damage for all material borrowed on their card. Items not paid for or unreturned after a period of time will result in loss of borrowing privilege. A lost or stolen library card must be reported to the library.

The Chief Executive Officer or designate may restrict the number of items taken by a borrower at any one time based on demand, format, the need for the items, or an individual's abuse of borrowing privileges. An individual who questions these decisions may appeal to the Burlington Public Library Board.

Appendices

Appendix 1: References

- Public Libraries Act, R.S.O. 1990, c. P.44:
<https://www.ontario.ca/laws/statute/90p44>
- Effective Date: April 1, 2017
- Motion #/Date: #87-53, June 25/87
- Projected Review Date: 2026
- Amended Dates: #00-07, February 17/00; #17-46, March 14/17, May 18/17; #18-75, June 21/18; #20-86, November 19/20. May 25/23; #23-20
- Associated Procedures: Donations, Sponsorships & Fundraising; Fees & Charges