

Present: **Board:** **Catharine Benzie, Jennifer Tarnawski, Lindsay Zalot, Brian Kenny, Nawaz Noormohamed, Jason Manayatha**

Regrets: **Councillor Shawna Stolte, Oz Kamaci**

Staff: **Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Cindy Tchorz**

A meeting of the Board was held on Thursday, September 22, 2022 in the Holland Room at the Central Branch.

1. Call to Order

Catharine Benzie, Library Board Chair, called the meeting to order at 6:35 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 22-49, Approval of the Agenda

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the agenda be approved as presented.
CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 22-50, Move into Closed Session

MOVED by Brian Kenny, SECONDED by Lindsay Zalot, that the Burlington Public Library Board move into Closed Session.
CARRIED.

The Board moved into Closed Session at 6:36 p.m.

Motion 22-51, Move out of Closed Session

MOVED by Lindsay Zalot, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board move out of Closed Session.
CARRIED.

The Board moved out of Closed Session at 6:49 p.m.

5. Approval of Motions from Closed Session

Motion 22-52, Library Board Closed Minutes of June 23, 2022

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board Closed Minutes of June 23, 2022 be approved as presented.
CARRIED.

Motion 22-53, Library Board Closed Minutes of September 8, 2022

MOVED by Jason Manayathu, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board Closed Minutes of September 8, 2022 be approved as presented.
CARRIED.

6. Minutes of June 23, 2022

Motion 22-54, Library Board Open Minutes of June 23, 2022

MOVED by Brian Kenny, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Open Minutes of June 23, 2022 be approved as presented.
CARRIED.

7. Business Arising:

7.1. Electronic Vote to Approve New Appleby Lease Extension

The Library Board approved Motion #22-43, the New Appleby lease extension via electronic vote.

8. Minutes of September 8, 2022

Motion 22-55, Library Board Open Minutes of September 8, 2022

MOVED by Jason Manayathu, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Open Minutes of September 8, 2022 be approved as presented.
CARRIED.

9. Decision Items:

9.1. 2nd Quarter Financials

Motion 22-56, 2nd Quarter Financials

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the 2nd Quarter Financials
CARRIED.

9.2. 2023 Library Closures

Motion 22-57, 2023 Library Closures

MOVED by Brian Kenny, SECONDED by Jason Manayathu, that the Burlington Public Library Board approve the attached proposed 2023 Open/Closed Library Schedule.
CARRIED.

9.3.2023 Board Meeting Schedule

The Library Board recommended that library staff change the alternate Library Board meeting date of September 7th to a regular Budget meeting; and move up the December meeting date one week. We will continue with the hybrid model for all meeting dates.

Motion 22-58, 2023 Board Meeting Schedule

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the 2023 Board meeting schedule as amended.
CARRIED.

10. Discussion Items:

10.1.

11. Information Items:

The following items were received by the Board:

- 11.1. **CEO's Report**
- 11.2. **BPL COVID-19 Service Redesign Update**
- 11.3. **Customer Insights Report**
- 11.4. **Burlington Foundation Annual Statements**
- 11.5. **Q2 Performance Measures**

10. Other Business:

10.1.

11. Next Meeting: Thursday, October 27, 2022, Holland Room

The meeting is adjourned at 8:34 p.m. Motion by Jennifer Tarnawski.

Chair

Secretary-Treasurer