
Present: **Board:** **Catharine Benzie, Jennifer Tarnawski, Brian Kenny, Nawaz Noormohamed, Lindsay Zalot, Jason Manayathu, Councillor Shawna Stolte**

Staff: **Lita Barrie, Christine Dalgetty, Nicole Tewksbury, Suzanne Hampson, Linda Dobson, Cindy Tchorz**

A meeting of the Board was held on Thursday, September 17, 2020 via Zoom Meeting.

1. Call to Order

Catharine Benzie, Board Chair, called the meeting to order at 6:35 p.m.

2. Approval of the Agenda

Motion 20-64, Approval of the Agenda

MOVED by Brian Kenny, SECONDED by Shawna Stolte, that the agenda be approved as presented.

CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 20-65, Move into Closed Session

MOVED by Lindsay Zalot, SECONDED by Shawna Stolte, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 6:36 p.m.

Motion 20-66, Move out of Closed Session

MOVED by Shawna Stolte, SECONDED by Lindsay Zalot, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

The Board moved out of Closed Session at 6:40 p.m.

5. Minutes of June 18, 2020

Motion 20-67, Library Board Open Minutes of June 18, 2020

MOVED by Shawna Stolte, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board Open minutes of June 18, 2020 be approved as presented.

CARRIED.

6. Minutes of August 13, 2020

Motion 20-68, Library Board Open Minutes of August 13, 2020

MOVED by Nawaz Noormohamed, SECONDED by Jason Manayathu, that the Burlington Public Library Board Open minutes of August 13, 2020 be approved as presented.

CARRIED.

7. Decision Items:

7.1. Fines Free Report

The Board reviewed the recommendations put forward by library staff for moving to a fines free policy.

Motion 20-69, Fines Free Report

MOVED by Brian Kenny, SECONDED by Shawna Stolte, that the Burlington Public Library Board approve all recommendations as outlined in the Fines Free Report.
CARRIED.

Jennifer Tarnawski joined the meeting at 6:49 p.m.

7.2. 2021 Operating Budget

Nicole Tewkesbury walked through the draft 2021 Operating Budget with the Board. Councillor Shawna Stolte commended Nicole for her work on the budget.

Motion 20-70, 2021 Draft Operating Budget

MOVED by Shawna Stolte, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the 2021 Draft Operating Budget.
CARRIED.

7.3. 2021 Library Closures

The Board reviewed the draft 2021 Library Closures.

Motion 20-71, 2021 Library Closures

MOVED by Lindsay Zalot, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board approve the 2021 Library Closures.
CARRIED.

8. Discussion Items:

8.1. BPL COVID-19 Service Re-Design Strategy Report

Lita Barrie provided the Board with a Power Point presentation in addition to the report included in the Board package.

9. Information Items:

The following items were received by the Board:

9.1. Summer Strategic Highlights

9.2. Board Intranet Update

9.3. Trimester Reports:

- Staff Training
- Health & Safety
- Donations
- Board Governance Calendar

9.4. 2019 Annual Report

9.5. Burlington Foundation Annual Statements

10. Other Business:

11. Next Meeting: Thursday, October 15, 2020 via Zoom Meeting

The meeting is adjourned at 7:45 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer