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- Present:** **Board:** **Brian Kenny, Catharine Benzie, Councillor Shawna Stolte, Jennifer Tarnawski, Nawaz Noormohamed**
- Staff:** **Lita Barrie, Christine Dalgetty, Nicole Tewksbury, Linda Dobson, Suzanne Hampson, Cindy Tchorz**
- Regrets:** **Board:** **Lindsay Zalot, BiancaTse**

A meeting of the Board was held on Thursday, November 21, 2019 at the Central Branch.

1. Call to Order

Brian Kenny, Board Chair, called the meeting to order at 6:35 p.m.

2. Approval of the Agenda

Add:

Information Item:

8.6. Board Workshop

Motion 19-66, Approval of the Agenda

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the agenda be approved as amended.

CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 19 - 67, Move into Closed Session

MOVED by Nawaz Noormohamed, SECONDED by Catharine Benzie, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 6:37 p.m.

Motion 19 – 68, Move out of Closed Session

MOVED by Shawna Stolte, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

4. Approval of Motions from Closed Session

Motion 19 - 69, Human Resources Items: Compensation and Benefits

MOVED by Nawaz Noormohamed, SECONDED by Catharine Benzie, that the Burlington Public Library Board approve the recommendations as discussed in Closed Session item 4.1 & 4.2.
CARRIED.

5. Minutes of November 21, 2019

Motion 19 - 70, Library Board Open Minutes of November 21, 2019

MOVED by Shawna Stolte, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Open minutes of November 21, 2019 be approved as presented.
CARRIED.

7. Decision Items

7.1. Board Self-Evaluation

The Library Board reviewed the questions as provided in the Board package; a few adjustments will be made to the questions as requested.

Motion 19 - 71, Board Self-Evaluation

MOVED by Catharine Benzie, SECONDED by Nawaz Noormohamed that the Burlington Public Library Board approve the survey to be used to conduct the Board's annual self-evaluation of its work with revisions; and

THAT the Burlington Public Library Board direct the CEO to arrange for the administration of the Board Evaluation survey using on-line survey tool "Survey Monkey" and provide all associated to the Board Evaluation Task Force at the December 2019 Board meeting.

7.2. Strategic Plan

The Library Board reviewed the proposed timelines and the draft Strategic Plan provided in the Board package.

Motion 19 - 72, Draft 2021 – 2025 Strategic Plan

MOVED by Nawaz Noormohamed, SECONDED by Catharine Benzie that the Burlington Public Library Board approve the draft Burlington Public Library 2021-2025 Strategic Plan Report.
CARRIED.

8. Information Items

The following information items were received:

8.1. Monthly Strategic Highlights

The Board received the October Strategic Highlights. Lita noted that staff at BPL will be at the GO Station for two days during the last week of November to promote the new card registration.

8.2. Staff Development Day

Linda provided highlights from Staff Development Day that happened on Monday November 4th.

8.3. Ontario Library Association (OLA) Conference

As a green initiative, this year there will not be any print programs available for OLA. Please let Linda know if you would like to attend and we will register on your behalf.

8.4. SOLS Trustee Meeting Report

Catharine Benzie provided a verbal update of the SOLS Trustee Council meeting on November 9. See attached.

8.5. Chief Executives of Large Urban Public Libraries (CELUPL)

Lita noted some of the highlights from the meeting.

8.6. November 16th Board Workshop

Jennifer Tarnawski and Brian Kenny provided a brief report from the November 16th Board Workshop at BPL.

9. Other Business

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10. Next Meeting: Thursday, December 19, 2019 at Central Branch

The meeting is adjourned at 8:22 p.m. Motion by Nawaz Noormohamed.

Chair

Secretary-Treasurer