

**Present:**     **Board:**     **Catharine Benzie, Jennifer Tarnawski, Brian Kenny, Lindsay Zalot, Jason Manayathu, Nawaz Noormohamed**

**Staff:**     **Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Oz Kamaci, Cindy Tchorz**

**Regrets:**             **Councillor Shawna Stolte**

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A meeting of the Board was held on Thursday, March 24, 2022 in the Holland Room at the Central Branch.

**1. Call to Order**

Catharine Benzie, Library Board Chair, called the meeting to order at 6:44 p.m.

**2. Approval of the Agenda**

The agenda was approved as presented.

**Motion 22-10, Approval of the Agenda**

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the agenda be approved as presented.

CARRIED.

**3. Declarations of Interest**

There were no declarations of interest.

**Motion 22-11, Move into Closed Session**

MOVED by Lindsay Zalot, SECONDED by Brian Kenny, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 6:45 p.m.

**Motion 22-12, Move out of Closed Session**

MOVED by Lindsay Zalot, SECONDED by Brian Kenny, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

The Board moved out of Closed Session at 6:50 p.m.

**5. Minutes of February 24, 2022**

**Motion 22-13, Library Board Open Minutes of February 24, 2022**

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Open Minutes of February 24, 2022 be approved as presented.

CARRIED.

**6. Decision Items:**

**6.1. Rates and Fees Policy**

This policy came back to the Board for approval around some of the adjustments to the fees associated with room rentals, potential charges for programming and Makerspace and information for how the fees can be paid.

**Motion 22-14, Rates and Fees Policy**

MOVED by Brian Kenny, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board approve the updated Rates and Fees Policy.

CARRIED.

**7. Discussion Items:**

**7.1. Board Succession Planning**

The Library Board discussed some ideas for the Board succession plan. It was noted that the City Clerk's department has not yet finalized the timeline of the planning process for the new term of the local Boards. Library staff will provide an update for the June Board meeting.

**8. Information Items:**

The following items were received by the Board:

**8.1. CEO's Report**

**8.2. BPL COVID-19 Service Redesign Update**

**8.3. Anti-Racism Action Plan**

**11. Other Business:**

**11.1.**

**12. Next Meeting: Thursday, April 28, 2022, Holland Room**

The meeting is adjourned at 8:25 p.m. Motion by Lindsay Zalot.

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Chair

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Secretary-Treasurer