
Present: **Board:** **Catharine Benzie, Jennifer Tarnawski, Lindsay Zalot, Councillor Shawna Stolte**

Regrets: **Brian Kenny, Nawaz Noormohamed, Jason Manayathu**

Staff: **Lita Barrie, Nicole Tewkesbury (remotely), Meg Uttangi Matsos, Oz Kamaci (remotely), Cindy Tchorz**

A meeting of the Board was held on Thursday, June 23, 2022 in the Holland Room at the Central Branch.

1. Call to Order

Catharine Benzie, Library Board Chair, called the meeting to order at 6:36 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 22-35, Approval of the Agenda

MOVED by Lindsay Zalot, SECONDED by Shawna Stolte, that the agenda be approved as presented.
CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 22-36, Move into Closed Session

MOVED by Shawna Stolte, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board move into Closed Session.
CARRIED.

The Board moved into Closed Session at 6:37 p.m.

Motion 22-37, Move out of Closed Session

MOVED by Lindsay Zalot, SECONDED by Shawna Stolte, that the Burlington Public Library Board move out of Closed Session.
CARRIED.

The Board moved out of Closed Session at 7:11p.m.

5. Approval of Motions from Closed Session

Motion 22-38, Library Board Closed Minutes of May 26, 2022

MOVED by Shawna Stolte, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Closed Minutes of May 26, 2022 be approved as presented. CARRIED.

6. Minutes of May 26, 2022

Motion 22-39, Library Board Open Minutes of May 26, 2022

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board Open Minutes of May 26, 2022 be approved as presented. CARRIED.

7. Decision Items:

7.1. Library Hours

The Library Board approved of the change to library service hours detailed in the report.

Motion 22-40, Library Hours

MOVED by Shawna Stolte, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve a change to library service hours for September 2022. CARRIED.

7.2. Financial Policies

Library staff are bringing this policy to the Board for some minor edits and updates.

Motion 22-41, Financial Policies

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the updated Financial Policies. CARRIED.

7.3. Equity Diversity & Inclusion Policy

This policy was reviewed and approved with few edits.

Motion 22-42, Equity Diversity & Inclusion Policy

MOVED by Lindsay Zalot, SECONDED by Shawna Stolte, that the Burlington Public Library Board approve the Equity, Diversity & Inclusion Policy as amended by the recommendations from the Board. CARRIED.

8. Discussion Items:

8.1. Board Succession Planning Update

Lita Barrie noted that the city clerk's department is busy getting ready for the next steps for the application processes. Library staff will draft a sample of the

application for the Board to look at in the fall. Lita shared the draft presentation of the information sessions for the upcoming and new Board term. We will update some of the links and the edits as recommended by the Board and will bring the full package back to the board in the fall for further feedback and input from the Board.

8.2. Draft BPL Fundraising Strategy

The preliminary stages for a fundraising strategy were included in the June Board package. The Board can look it over and library staff will continue to work on this over the summer and bring this back to the Board for approval in the fall.

8.3. Anti-Racism Action Plan – Board Workshop Next Steps

The Board will read over the report and think about having an EDI workshop as part of the orientation for the incoming Board. Library staff will bring his back for further discussion in the fall.

9. Information Items:

The following items were received by the Board:

9.1. CEO's Report

9.2. BPL COVID-19 Service Redesign Update

9.3. 2023 Budget Update

9.4. 2021 Economic Impact Statement & Annual Report

9.5. Fees and Charges Schedule Update

9.6. Closed Day for Electrical Work Update

10. Other Business:

10.1. BPL Board Booklist

Library Board member Lindsay Zalot brought forward a suggestion to have a Board Booklist for recommended reads by the Board. The Board will think about creating lists over the summer.

11. Next Meeting: Thursday, September 8, 2022, Holland Room

The meeting is adjourned at 8:54 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer