

Present: **Board:** **Catharine Benzie, Jennifer Tarnawski, Brian Kenny, Nawaz Noormohamed, Lindsay Zalot, Jason Manayathu**

Staff: **Lita Barrie, Christine Dalgetty, Nicole Tewksbury, Suzanne Hampson, Cindy Tchorz**

Regrets: **Board:** **Councillor Shawna Stolte**

A meeting of the Board was held on Thursday, February 20, 2020 at the Central Branch.

1. Call to Order

Catharine Benzie, Board Chair, called the meeting to order at 6:31p.m.

2. Welcome: New Board Member

3. Approval of the Agenda

Motion 20-12, Approval of the Agenda

MOVED by Jennifer Tarnawski, SECONDED by Brian Kenny, that the agenda be approved as presented.
CARRIED.

4. Delegation

Scott Loveland delegated regarding a session at the 2020 Ontario Library Association (OLA) Super Conference in Toronto and Burlington Public Library staff's attendance at the conference.

5. Declarations of Interest

There were no declarations of interest.

Motion 20-13, Move into Closed Session

MOVED by Jennifer Tarnawski, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board move into Closed Session.
CARRIED.

The Board moved into Closed Session at 6:39 p.m.

Motion 20-14, Move out of Closed Session

MOVED by Nawaz Noormohamed, SECONDED by Lindsay Zalot, that the Burlington Public Library Board move out of Closed Session.
CARRIED.

The Board moved out of Closed Session at 7:11p.m.

6. Approval of Motions from Closed Session

Motion 20-15, Closed Minutes of January 16, 2020

MOVED by Jennifer Tarnawski, SECONDED by Brian Kenny, that the Burlington Public Library Board Closed Minutes of January 16, 2020 be approved as presented.
CARRIED.

8. Minutes of January 16, 2020

Motion 20-16, Library Board Open Minutes of January 16, 2020

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board Open minutes of January 16, 2020 be approved as presented.
CARRIED.

9. Decision Items

9.1. 2019 4th Quarter Financial Statements

Motion 20-17, 2019 4th Quarter Financial Statements

MOVED by Brian Kenny, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the 4th Quarter Operating Financial Statements for the period ending December 31, 2019; and

That the Burlington Public Library Board approve the 4th Quarter Capital Financial Statements for the period ending December 31, 2019.
CARRIED.

Motion 20-18, Transfer of Funds

MOVED by Nawaz Noormohamed, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the allocation of \$124,476 of surplus operating funds to be transferred to the reserve fund for use in 2020 to address the compensation review.
CARRIED.

10. Vision, Values and Mission

The Library Board brainstormed some ideas for Burlington Public Library's Vision, Values and Mission as part of the next Strategic Plan.

Nawaz Noormohamed left the meeting at 8:01 p.m.

11. Information Items

The following information items were received:

11.1. January Strategic Highlights

11.2. Ontario Library Association (OLA) Super Conference

11.3. 2019 Yearend Performance Measures

11.4. Burlington Foundation Endowment Statements

12. Other Business

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13. Next Meeting: Thursday, March 19, 2020 at Central Branch

The meeting is adjourned at 8:49 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer