
Present: **Board:** **Catharine Benzie, Jennifer Tarnawski, Brian Kenny, Lindsay Zalot, Jason Manayathu, Nawaz Noormohamed**

Staff: **Lita Barrie, Nicole Tewksbury, Suzanne Hampson, Cindy Tchorz**

Regrets: **Councillor Shawna Stolte**

A meeting of the Board was held on Thursday, December 17, 2020 via Zoom Meeting.

1. Call to Order

Catharine Benzie, Board Chair, called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 20-93, Approval of the Agenda

MOVED by Jennifer Tarnawski SECONDED by Brian Kenny, that the agenda be approved as presented.

CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 20-94, Move into Closed Session

MOVED by Brian Kenny, SECONDED by Jason Manayathu, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 6:32 p.m.

Motion 20-95, Move out of Closed Session

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

The Board moved out of Closed Session at 6:33 p.m.

5. Approval of Motions from Closed Session

Motion 20-96, Library Board Closed Minutes of November 19, 2020

MOVED by Jennifer Tarnawski, SECONDED by Jason Manayathu, that the Burlington Public Library Board Closed minutes of November 19, 2020 be approved as presented.
CARRIED.

6. Minutes of November 19, 2020

Motion 20-97, Library Board Open Minutes of November 19, 2020

MOVED by Lindsay Zalot, SECONDED by Brian Kenny, that the Burlington Public Library Board Open minutes of November 19, 2020 be approved as amended.
CARRIED.

7. Decision Items:

7.1. Appointment of the Nominating Committee for 2021 Board Executive Elections

Motion 20-98, Appointment of the Nominating Committee for 2021 Board Executive Elections

MOVED by Lindsay Zalot, SECONDED by Jason Manayathu, that the Burlington Public Library Board appoint Brian Kenny as the nominating committee for Board Executive Elections to occur at the January 2021 Library Board meeting and that the nominating committee report back to the Board in January 2021 regarding a slate for Board Executive elections
CARRIED.

7.2. HR Policy Updates

7.2.1. Human Rights Policy

7.2.2. Code of Conduct

7.2.3. General HR Policies

7.2.4. Respect in the Workplace Policy

Motion 20-99, HR Policy Updates

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the General Human Resources Policy, Code of Conduct Policy, Human Rights and Respectful Workplace Policy as amended.
CARRIED.

7.3. Audit Committee Meeting Minutes of December 3, 2020

Motion 20-100, Audit Committee Minutes of December 3, 2020

MOVED by Jason Manayathu, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the Audit Committee meeting minutes of December 3, 2020 as presented.
CARRIED.

7.4. ILS Report

Motion 20-101, ILS Report

MOVED by Nawaz Noormohamed, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve a non-competitive procurement process for the integrated library system (ILS) replacement and to direct staff to enter a five-year contract with Innovative Interfaces Incorporated for the replacement of the existing ILS (Sierra) with the Polaris Integrated Library System.
CARRIED.

7.5. BPL COVID-19 Service Re-Design Strategy Report

Motion 20-102, BPL COVID-19 Service Re-Design Strategy Report

MOVED by Jason Manayathu, SECONDED by Nawaz Noormohamed, that the Burlington Public Library Board approve that BPL suspend room rentals until the point when materials quarantine is no longer required as part of the Province of Ontario COVID-19 Guidelines.
CARRIED.

8. Discussion Items:

8.1.

9. Information Items:

The following items were received by the Board:

9.1. Southeast Expansion Study Project Update

9.2. Anti-Racism Actions Plan Update

9.3. November Strategic Highlights

9.4. 2020 Board Governance Calendar Update

9.5. 2021 OLA SuperConference

10. Other Business:

10.1.

11. Next Meeting: Thursday, January 21, 2021 via Zoom Meeting

The meeting is adjourned at 7:41 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer