

BPL Board Minutes | April 27, 2023

Attendance

Board

Jennifer Tarnawski, Lindsay Zalot, Jason Manayathu, Ashley Cameron, Akindayomi Odedeyi, Councillor Lisa Kearns

Regrets

Shayne Lemieux

Staff

Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Kourtney Shelton, Cindy Tchorz

A meeting of the Board was held on Thursday, April 27, 2023, in the Frank Rose Room at Central Branch.

Board Orientation:

1. Overview of Orientation plan and materials
2. Introduction to the Library Board Roles and Responsibilities
3. Introduction to Library Intranet

1. Call to Order

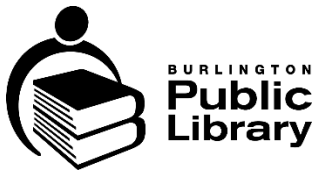
Lita Barrie, Chief Executive Officer, called the meeting to order at 7:38 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 23-10, Approval of the Agenda

MOVED by Lindsay Zalot, SECONDED by Jason Manayathu, that the agenda be approved as presented.



CARRIED.

3. Declarations of Interest.

There were no declarations of interest.

4. Minutes of February 9, 2023

Motion 23-11, Library Board Minutes of February 9, 2023

MOVED by Jason Manayathu, SECONDED by Jennifer Tarnaswki, that the Burlington Public Library Board Minutes of February 9, 2023, be approved as presented.

CARRIED.

5. Decision Items:

5.1. Board Nominations:

5.1.1. Board Executive (Chair & Vice Chair)

For Board Chair:

Lita Barrie called for nominations from the floor three times as parliamentary procedure.

Lita declared the nominations closed.

Lita declared that Jennifer Tarnawski was elected by acclamation to the position of Board Chair for 2023

Lita invited Jennifer to assume her position of Chair for the remainder of the meeting.

For Board Vice Chair:

Jennifer Tarnawski called for nominations from the floor three times as per parliamentary procedure.

Jennifer declared the nominations closed.

Jennifer declared that Jason Manayathu was elected by acclamation to the position of Board Vice Chair for 2023.

5.1.2. Appointment of Audit Committee

Ashley Cameron expressed interest in sitting on the Audit Committee for the 2023 – 2026 Board term in addition to the Board Chair and Vice Chair.

Motion 23-12, Appointment of Audit Committee

MOVED by Lindsay Zalot, SECONDED by Jason Manayathu, that the Burlington Public Library Board approve the appointment of Ashley Cameron to the Audit Committee for the 2023-2026 Board term.

CARRIED.

5.1.3. Appointment of CEO Performance Review Committee

Lindsay Zalot and Yomi Odedeyi will sit on the CEO Performance Review Committee for the 2023-2026 Board term.

Motion 23-13, Appointment of CEO Performance Review Committee

MOVED by Jason Manayathu , SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the appointment of Lindsay Zalot and Yomi Odedeyi to the CEO Performance Review Committee for the 2023-2026 Board term.

CARRIED.

5.2. Q1 2023 Financial Statements

Nicole Tewkesbury, Director of Finance, and Infrastructure, walked through the first quarter financial statements and addressed questions from the Library Board.

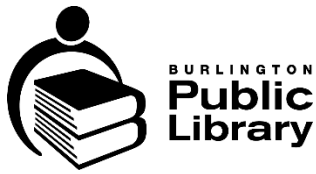
Motion 23-14, Q1 2023 Financial Statements

MOVED by Lindsay Zalot, SECONDED by Lisa Kearns, that the Burlington Public Library Board approved the 1st Quarter Operating and Capital Financial statements for the period ending March 31, 2023.

CARRIED.

6. Discussion Items

6.1.



7. Information Items

The following items were received by the Board:

- 7.1. CEO's Report
- 7.2. 2023 Budget Update
- 7.3. Quarterly Reports
- 7.4. Endowment Fund Statements

8. Other Business:

Motion 23-15, Move into Closed Session

MOVED by Jason Manayathu, SECONDED by Lindsay Zalot, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 8:46 p.m.

Motion 23-16, Move out of Closed Session

MOVED by Lindsay Zalot, SECONDED by Jason Manayathu, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

The Board moved out of Closed Session at 8:47 p.m.

9. Approval of Motions from Closed Session

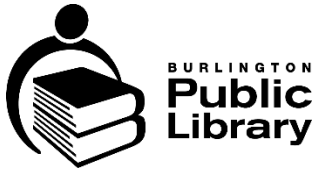
Motion 23-17, Closed Minutes of February 9, 2023

MOVED by Lindsay Zalot, SECONDED by Jason Manayathu, that the Burlington Public Library Board approve the Closed Minutes of February 9, 2023 as presented.

CARRIED.

10. Next Meeting

Thursday, June 22, 2023, Frank Rose Room



The meeting is adjourned at 8:48 p.m. Motion by Ashley Cameron.

Chair

Secretary-Treasurer