



## BPL Board Minutes | April 23, 2026

### Attendance

Board: Jason Manayathu, Jennifer Tarnawski, Ashley Cameron, Lindsay Zalot, Councillor Lisa Kearns

Staff: Lita Barrie, Nicole Tewkesbury, Elise Copps, Cindy Tchorz

Regrets: Shayne Lemieux, Akindayomi Odedeyi

### Minutes

A meeting of the Board was held on Thursday, April 23, 2026, at the Central Branch.

#### 1. Call to Order

Jason Manayathu, Library Board Chair, called the meeting to order at 6:32 p.m.

#### 2. Approval of the Agenda

Agenda item 6.3 Q1 2026 Strategic Performances Measures Report was pulled from Consent Items for a brief discussion following the Board Development presentation.

#### **Motion 26-15, Approval of the Agenda**

**MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the agenda be approved as amended.**

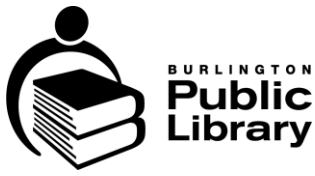
**CARRIED.**

#### 3. Welcome and Intent for Gathering

#### 4. Declarations of Interest – None

#### 5. Presentations:

- Board Development: Strategic Performance Measures Reporting



Elise Copps, Director of Community & Engagement, gave a presentation outlining the approaches used for reporting on the strategic performance measures, highlighting the data collection methods employed by the library.

Councillor Lisa Kearns joined the Library Board meeting at 7:02 p.m.

### 6.3 Q1 2026 Strategic Performance Measures Report

Library staff responded to questions from the Board regarding the interpretation of data thresholds and KPI targets. It was suggested that providing clearer context on these thresholds as they can compare to sector benchmarks could help Board members make informed and independent decisions. Staff agreed to consider incorporating this feedback into future reports.

## 6. Consent Items:

- 6.1. Open Minutes of March 26, 2026
- 6.2. CEO Report
- 6.3. Q1 2026 Board Governance Calendar Report
- 6.4. Q1 2026 Human Resources Report

### **Motion 26-16, Consent Agenda Items**

**MOVED by Ashley Cameron, SECONDED by Jennifer Tarnawski, that all items listed under the heading of Consent Items for the Library Board meeting dated April 23, 2026, will be adopted as recommended.**

**CARRIED.**

## 7. Decision Items

- 7.1. Q1 2026 Financial Statements

### **Motion 26-17, Q1 2026 Financial Statements**

**MOVED by Lisa Kearns, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the 1<sup>st</sup> Quarter Operating, Capital, and Other Fund Financial Statements for the period ending March 31, 2026;**



**MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board direct \$36,353 of bequest funds received in 2026 towards the renewal of customer furnishings at Central.**

**CARRIED.**

7.2. EDI Report

The EDI framework was reconsidered by the Board after a prior discussion in March, and it is intended to enhance decision-making by integrating equity, diversity, and inclusion principles into library services.

**Motion 26-18, EDI Report**

**MOVED by Ashley Cameron, SECONDED by Lisa Kearns, that the Burlington Public Library Board approve the EDI framework as presented.**

**CARRIED.**

7.3. Temporary Branch Closures – Infrastructure Renewal

**Motion 26-19, Temporary Branch Closures – Infrastructure Renewal**

**MOVED by Lindsay Zalot, SECONDED by Lisa Kearns, that the Burlington Public Library Board delegate authority to staff to determine and adjust closure dates as required to facilitate the 2026 major infrastructure renewal projects. The Board shall be appropriately informed of any such changes.**

**CARRIED.**

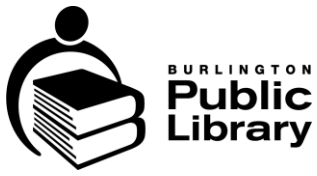
8. Discussion Items - None

9. Information Items – None

9. Closed Session - None

10. Other Business - None

The meeting was adjourned at 8:46 p.m. Motion by Lindsay Zalot.



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Chair

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Secretary-Treasurer

## Next Meeting

Thursday, May 28, 2026, 6:30 p.m., Frank Rose Room, Central Branch