

BPL Board Minutes | September 25, 2025

Attendance

Board: Jason Manayathu, Jennifer Tarnawski, Lindsay Zalot, Ashley Cameron, Akindayomi Odedeyi

Staff: Lita Barrie, Nicole Tewkesbury, Elise Copps, Meg Uttangi Matsos, Cindy Tchorz

Regrets: Shayne Lemieux, Councillor Lisa Kearns

Minutes

A meeting of the Board was held on Thursday, September 25, 2025, in the Frank Rose Room at Central Branch.

1. Call to Order

Ashley Cameron, Library Board Vice Chair, called the meeting to order at 6:41 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 25-52, Approval of the Agenda

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the agenda be approved as presented.

CARRIED.

3. Welcome and Intent for Gathering

4. Declarations of Interest – None

5. Consent Items:

5.1. Open Minutes of June 26, 2025

5.2. Open Minutes of September 11, 2025

5.3. CEO Report



5.4. 2025 Customer Satisfaction Survey Report

5.5. Q2 Metrics Repot

5.6. Endowment Fund Statement

5.7. 2026 Library Board Meeting Schedule

Motion 25-53, Consent Agenda Items

MOVED by Akindayomi Odedeyi, SECONDED by Jennifer Tarnawski, that all items listed under the heading of Consent Items for the Library Board meeting dated September 25, 2025 be adopted as recommended.

CARRIED.

6. Decision Items

6.1. Q2 Financials

Motion 25-54, Q2 Financials

MOVED by Akindayomi Odedeyi, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the 2nd Quarter Operating, Capital, and Other Fund Financial Statements for the period ending June 30, 2025.

CARRIED.

Motion 25-55, Q2 Financials

MOVED by Jennifer Tarnawski, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve the allocation of \$5,000 from the Kids Learning Fund to support the refresh of children's spaces at various branches.

CARRIED.

Motion 25-56, Q2 Financials

MOVED by Lindsay Zalot, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve the allocation of \$18,000 of bequest funds to support the renewal of customer furnishings at branches.

CARRIED.

6.2. Annual Library Closures for 2026

Motion 25-57, Annual Library Closures for 2026



MOVED by Akindayomi Odedeyi, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the proposed 2026 Open/Closed Library Schedule.

CARRIED.

Jason Manayathu joined the Library Board meeting at 7:10 p.m.

6.3. 2026-2027 Strategic Plan

Motion 25-58, 2026-2027 Strategic Plan

MOVED by Jennifer Tarnawski, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve the 2026-2-27 Strategic Plan as amended.

CARRIED.

8. Discussion Items - None

9. Information Items - None

Motion 25 - 59, Move into Closed Session

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Library Board moved into Closed Session at 7:16 p.m.

Motion 25 - 60, Move out of Closed Session

MOVED by Jennifer Tarnawski, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board moved out of Closed Session.

CARRIED.

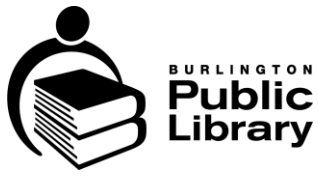
The Library Board moved out of Closed Session 7:28 p.m.

11. Approval of Motions from Closed Session

Motion 25 - 61, Closed Minutes of June 26, 2025

MOVED by Akindayomi Odedeyi, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approved the Closed Minutes of June 26, 2025, as presented.

CARRIED.



12. Other Business - None

The meeting is adjourned at 7:30 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer

Next Meeting

Thursday, October 23, 2025, New Appleby Branch