

BPL Board Minutes | May 22, 2025

Attendance

Board: Jason Manayathu, Jennifer Tarnawski, Lindsay Zalot, Ashley Cameron (via Zoom)

Staff: Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Elise Copps, Cindy Tchorz

Regrets: Councillor Lisa Kearns, Shayne Lemieux, Akindayomi Odedeyi

Minutes

A meeting of the Board was held on Thursday, May 22, 2025, in the Frank Rose Room at Central Branch.

1. Call to Order

Jason Manayathu, Library Board Chair, called the meeting to order at 6:30 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 25-30, Approval of the Agenda

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the agenda be approved as presented.

CARRIED.

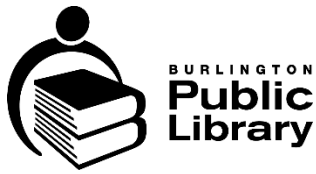
3. Declarations of Interest – None

4. Open Minutes of April 24, 2025

Motion 25-31, Open Minutes of April 24, 2025

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the Open Minutes of April 24, 2025, as amended.

CARRIED.



5. Decision Items

5.1. Board By-Law

Motion 25-32, Board By-Law

MOVED by Lindsay Zalot, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the proposed updates to the Board Procedural By-Law.

CARRIED.

5.2. Strategic Plan

Library staff will bring the draft Strategic Plan back to the Library Board in June and will include the preliminary survey results from the customer satisfaction survey.

Motion 25-33, Strategic Plan

MOVED by Jennifer Tarnawski, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the 2026-2027 Strategic Plan draft, as amended.

CARRIED.

5.3. Community Bulletin Board Policy

This policy is coming to the Library Board to share few edits and some updated language.

Motion 25-34, Community Bulletin Board Policy

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve an update to the Community Bulletin Board Policy, effective June 1, 2025.

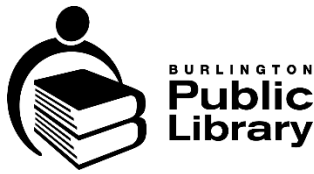
CARRIED.

5.4. Kids Learning Fund

Motion 25-35, Kids Learning Fund

MOVED by Jennifer Tarnawski, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the use of \$3,000 from the Kid's Learning Fund to enhance the 2025 Summer Reading Club program.

CARRIED.



6. Discussion Items - None

7. Information Items

The following items were received by the Board

7.1. CEO Report

7.2. Advocacy Report

Motion 25 - 36, Move into Closed Session

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Library Board moved into Closed Session at 7:31p.m.

Motion 25 - 37, Move out of Closed Session

MOVED by Lindsay Zalot, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board moved out of Closed Session.

CARRIED.

The Library Board moved out of Closed Session 8:49 p.m.

9. Approval of Motions from Closed Session

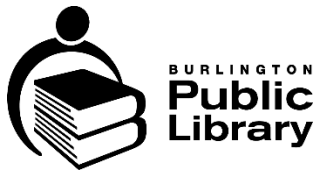
Motion 25 - 38, Closed Minutes of April 24, 2025

MOVED by Lindsay Zalot, SECONDED by Ashley Cameron, that the Burlington Public Library Board approved the Closed Minutes of April 24, 2025, as presented.

CARRIED.

10. Other Business - None

The meeting is adjourned at 8:50 p.m. Motion by Ashley Cameron.



Chair

Secretary-Treasurer

Next Meeting

Thursday, June 26, 2025, Frank Rose Room