

# BPL Board Minutes | October 24, 2024

## Attendance

Board: Jennifer Tarnawski, Akindayomi Odedeyi, Lindsay Zalot, Ashley Cameron

Regrets: Councillor Lisa Kearns, Shayne Lemieux, Jason Manayathu

Staff: Lita Barrie, Nicole Tewkesbury, Elise Copps, Meg Uttangi Matsos, Cindy Tchorz

## Minutes

A meeting of the Board was held on Thursday, October 24, 2024, in the Frank Rose Room at Central Branch.

### 1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 6:34 p.m.

### 2. Approval of the Agenda

The agenda was approved as presented.

#### **Motion 24-69, Approval of the Agenda**

**MOVED by Lindsay Zalot, SECONDED by Akindayomi Odedeyi, that the agenda be approved as presented.**

**CARRIED.**

### 3. Declarations of Interest - None

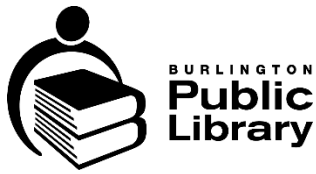
### 4. Board Development: Board Governance Best Practices

### 5. Open Minutes of September 26, 2024

#### **Motion 24-70, Open Minutes of September 26, 2024**

**MOVED by Lindsay Zalot, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve the Open Minutes of September 26, 2024 as presented.**

**CARRIED.**



## 6. Decision Items

### 6.1 Q3 Financials

#### **Motion 24-71, Q3 Financials**

**MOVED by Akindayomi Odedeyi, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the 3<sup>rd</sup> Quarter Operating, Capital, and Other Fund Financial Statements for the period ending September 30, 2024.**

**CARRIED.**

### 6.2 Draft Strategic Planning Proposal

#### **Motion 24-72, Draft Strategic Planning Proposal**

**MOVED by Akindayomi Odedeyi, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the draft Burlington Public Library Strategic Planning Proposal.**

**CARRIED.**

### 6.3 Policy Review

#### 6.3.1 Chief Executive Officer Accountability and Authority Policy

#### **Motion 24-73, Chief Executive Officer Accountability and Authority Policy**

**MOVED by Ashley Cameron, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the revised Chief Executive Officer Accountability and Authority Policy effective November 1, 2024, as presented.**

**CARRIED.**

#### 6.3.2 Gifts and Hospitality Policy

#### **Motion 24-74, Gifts and Hospitality Policy**

**MOVED by Akindayomi Odedeyi, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the revised Gifts and Hospitality Policy effective November 1, 2024 as presented.**

**CARRIED.**

## 7. Discussion Items – None

## 8. Information Items

The following items were received by the Board:

### 8.1. CEO Report

### 8.2. Advocacy Report

Lita Barrie, CEO provided a verbal update from the Canadian Urban Libraries Council (CULC) Fall meeting that was held this month at BPL. Over forty CEO's from coast to coast attended and the council meeting touched on discussions about current challenges, a national social impact study and advocacy.

### 8.3. Q3 Metrics

## 9. Closed Session - None

## 10. Approval of Motions from Closed Session - None

## 11. Other Business – None

## 12. Next meeting

Thursday, November 28, 2024, 6:30 p.m., Frank Rose Room

The meeting is adjourned at 7:50 p.m. Motion by Ashley Cameron.

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Chair

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Secretary-Treasurer