

# BPL Board Minutes | October 26, 2023

## Attendance

Board: Jennifer Tarnawski, Jason Manayathu, Ashley Cameron, Akindayomi Odedeyi, Lindsay Zalot, Shayne Lemieux

Staff: Lita Barrie, Nicole Tewkesbury, Kourtney Shelton, Cindy Tchorz

Regrets: Councillor Lisa Kearns

Guests: David Quezada

## Minutes

A meeting of the Board was held on Thursday, October 26, 2023, in the Frank Rose Room at Central Branch.

### 1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 6:32 p.m.

### 2. Approval of the Agenda

The agenda was approved as presented.

#### **Motion 23-57, Approval of the Agenda**

**MOVED by Lindsay Zalot, SECONDED by Akindayomi Odedeyi, that the agenda be approved as presented.**

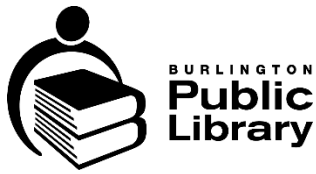
**CARRIED.**

### 3. Declarations of Interest

None.

### 4. Open Minutes of September 28, 2023

**Motion 23-58, Open Minutes of September 28, 2023**



**MOVED by Jason Manayathu, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the Open Minutes of September 28, 2023 as presented.**

**CARRIED.**

## 5. Presentation

### 5.1. Accessibility at BPL

David Quezada, Manager of Equity, Diversity, and Inclusion came to the Board meeting to provide a presentation.

## 6. Decision Items

### 6.1 3<sup>rd</sup> Quarter Financials

#### **Motion 23-59, 3<sup>rd</sup> Quarter Financials**

**MOVED by Akindayomi Odedeyi, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the 3rd Quarter Operating Financial Statement for the period ending September 30, 2023**

**That the Burlington Public Library Board approve the 3rd Quarter Capital Financial Statement for the period ending September 30, 2023.**

**CARRIED.**

### 6.2 Employee Code of Conduct

#### **Motion 23-60, Employee Code of Conduct**

**MOVED by Shayne Lemieux, SECONDED by Lindsay Zalot, that the Burlington Public Library Board approve the revised Employee Code of Conduct effective December 1, 2023, as presented.**

**CARRIED.**

### 6.3 Development & Review of Policy Report

#### **Motion 23-61, Development & Review of Policy Report**

**MOVED by Ashley Cameron, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve the revised Development & Review of Policy policy effective December 1, 2023, as presented.**

**CARRIED.**

## 7. Discussion Items

### 7.1. CULC/CBUC Canadian Urban Institute Overdue Report

This report will be shared with City Council and local MP's and MPP.

## 8. Information Items

The following items were received by the Board

### 8.1. CEO Report

### 8.2. 2023 Customer Insights Report

### 8.3. 3<sup>rd</sup> Performance Measures Report

### 8.4. Advocacy Report

### 8.5. Multi-Year Accessibility Plan Report

## 9. Other Business

### 11.1.

The meeting is adjourned at 9:16 p.m. Motion by Lindsay Zalot.

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Chair

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Secretary-Treasurer

## Next Meeting

Thursday, November 23, 2023, Frank Rose Room