

# BPL Board Minutes | September 12, 2024

## Attendance

Board: Jennifer Tarnawski, Jason Manayathu, Ashley Cameron (via Zoom), Akindayomi Odedeyi, Lindsay Zalot, Shayne Lemieux

Regrets: Councillor Kearns

Staff: Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Elise Copps, Cindy Tchorz

## Minutes

A meeting of the Board was held on Thursday, September 12, 2024, in the Frank Rose Room at Central Branch.

### 1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 6:33 p.m.

### 2. Approval of the Agenda

The agenda was approved as presented.

#### **Motion 24-55, Approval of the Agenda**

**MOVED by Lindsay Zalot, SECONDED by Shayne Lemieux, that the agenda be approved as presented.**

**CARRIED.**

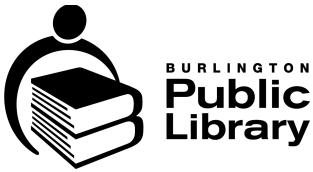
### 3. Declarations of Interest - None

### 4. Decision Items

#### 4.1 2025 Draft Capital Budget

#### **Motion 24-56, Approval of the 2025 Draft Capital Budget**

**MOVED by Akindayomi Odedeyi, SECONDED by Jason Manayathu, that the Burlington Public Library Board approves the 2025 Draft Capital Budget submission.**



**CARRIED.**

4.2 Policy Review:

4.2.1 Fees & Charges Policy

**Motion 24-57, Fees & Charges Policy**

**MOVED by Lindsay Zalot, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the revised Fees & Charges Policy effective January 6, 2025 as presented.**

**CARRIED.**

4.2.2 Room Rental Policy

**Motion 24-58, Room Rental Policy**

**MOVED by Lindsay Zalot, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the revised Room Rental Policy effective January 6, 2025 as presented.**

**CARRIED.**

## 5. Discussion Items

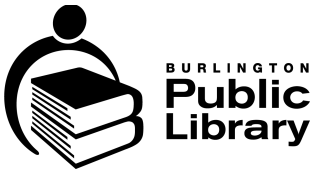
### 5.1. 2025 Draft Operating Budget Scenarios

Lita Barrie, CEO, provided context for the scenarios that were brought forward for the Board to discuss and determine the best course of action. Following the discussion, the Library Board requested library staff to draft a report for scenario A of submitting a business case for 1.75 per cent to address the budget shortfall with a provision for continued funding of 3.5 per cent moving forward. The Library Board will proactively begin working with library staff early in 2025 at more structural options for ways to maintain BPL's budget sustainability for 2026 and onward. The report will come back to the Board at the September 26<sup>th</sup> Board meeting.

## 6. Closed Session - None

## 7. Approval of Motions from Closed Session – None

Ashley Cameron left the Board meeting at 8:33 p.m.



## 8. Information Items

The following items were received by the Board:

8.1. 2024 Customer Satisfaction Survey Report

## 9. Other Business – None.

## 10. Next Meeting:

Thursday, September 26, 2024, 6:30 p.m., Frank Rose Room

The meeting is adjourned at 8:48 p.m. Motion by Lindsay Zalot.

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Chair

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Secretary-Treasurer

## Next Meeting

Thursday, September 28, 2023, Frank Rose Room